



PTO Monthly Meeting February Agenda

I. Welcome and Opening Remarks

1602 start

II. Past Business

III. Current Business

A. Treasurer's Report

1. Current Balance: \$9,855.54
2. Cash Box - €390.40 / \$7.00

B. Funding Requests:

1. Playground Recess Sports Equipment - \$393.64 **approved. PTO is purchasing the order**
2. Infrastructure Purchases Serving as a Legacy Gift - €1,219.00 - €1,729.00 **approved for all BUT the chess equipment**
3. Private Request - €300.00 - approved privately
4. James and the Giant Peach Musical Assistance - \$3,500.00 (Official request) - **approved at last meeting**
 - a. Costumes - \$2,000.00
 - b. Set - \$1,500.00

Fund Requests Paid Out - €1,954.07 + \$2,040.96

- a. Irish Storyteller - €1,200
- b. Emergency Lunch Card Beginning of Year "cushion" - €100
 - i. US Section - €50
 - ii. British Section - €25
 - iii. Canadian Section - €25
 - iv. No current German card on file – Card not needed
- c. Tooth Saver Necklaces - \$98.79
- d. Battle of the Books - \$436.17
- e. Math Olympiads - \$200.00
- f. Spelling Bee - \$92.00
- g. Pumpkin Drop - \$125.00
- h. Sinterklaas Materials - €154.07
- i. School Musical - \$1,089.00
- j. 4th Grade Ukulele Project - €500

C. Committee Updates:

1. Book Sales:

- a. September: €341.12 / \$23.75
- b. October: €352.60/\$16.00
- c. November: €306.10
- d. Christmas Fayre: €71.00 / \$1.00
- e. Next Sale: January 28th

2. Box Tops:

- a. Goal: \$500
- b. Current: \$148.30 **actual balance is \$163.30**

3. Yearbook:

- a. Chair: Kristin Kujat
- b. Start sales in January; Close April 14th
\$33 for soft, \$39.10 for hard
- c. Cover Contest information out and receiving submissions

4. Spirit Wear Sales:

- A. Pop-up Sale – Christmas Luncheon (12/18) – €265
 - i. €132 Additional in online sales

c. Vendors:

- i. Local: Lyndsey (hats, bags, keychains)
- ii. Shirts: Spangdahlem
- iii. No custom ink fees this year
- d. Sold most of our on-hand stock of T-shirts and Hoodies (adult and kids)
- e. Hoping to get MOMC design out soon so we can order and deliver before break
Options will be purple and green; also request for patch for GK members to wear during April

V. Upcoming Events

C. STEAM Night

1. February 5th
2. PTO and PTA are taking pre-orders for pizza and drinks
3. Flyer will go out this week with pre-orders due on January 28th (Hard Copy and electronic)
4. Pre-orders only; all orders will be done through the website
5. Event runs 1700-1900; set up 1600; pick pizza up at 1630, distribution from 1700-1800
6. All good to go working the pick up with PTA

D. Candy Grams

1. Candy grams will be distributed on February 13th
2. Orders will be done through the website and will close on February 10th

E. February Booksale

1. February 25th
2. Flyer in work

F. Carnival Dance and Game Night

1. February 27th
2. -250for balloon animals, glitter tattoos
3. Looking for a DJ - Amina is working to contact a few people she knows ; Mr Brown will also check contacts **Dj is confirmed**
4. Pizza and drinks will be served; orders through the website
5. This is not a drop off event - parents will be required to stay

G. Read-a-thon

1. Throughout the month of March
2. System set up
3. Flyer in the mail now.

H. Musical – James and the Giant Peach

1. March 13th and 14th
2. Food for concessions – discuss the possibility of pre-orders and providing grab bags
A skip the line for pre orders and an order on site line
3. Lunch/dinner for kids in the musical
4. Working to coordinate ticket sales through the website
5. Planning a meeting with Mr. Myrick to discuss

Kids participating gift in work. Menu set.

VI. Open Forum

A. Spiritwear pop-up sales

1. Reduce our inventory of the smaller items
 - a. STEAM Night - 5 Feb

b. School Musical - March 13th and 14th

B. Legacy

Generate ideas and meet with Principals (they meet on a Tuesday)

2. Booksale:

*Booksale monies for books approved Sonaj and Amanda to purchase books as they see good sales since the booksale is generally self generating and low operational cost.

*Money for German sale Feb 25 money box process secured. German section will have their own up in their area

*Connection to MWA” established we do not hold Private org status with the MWA but with the USAG

VIII. Adjournment

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Email: afnorth.is.es.pto@gmail.com

Website: afnorthespto.org

Facebook: AFNORTH International Elementary Parent Teacher Organization (PTO)