Blooming Together, Growing Forever
Parent Teacher Organization
AFNORTH International Elementary Sections
UK | US | Canada | Germany

PTO Monthly Meeting
December Agenda

I. Welcome and Opening Remarks 1601 (Melinda, Kimberly, Tara, Peter, Katie, Martin, Amanda Barker, Kris Yeckley, Khristian Kehoe)

II. Past Business

A. Education Support Professionals Day – November 19, 2025
B. Christmas Fayre – November 22, 2025

III. Current Business

A. Treasurer's Report:

1. Current Balance: $9,001.01
2. Cash Box: €441.10
3. PayPal: [Info not provided]

B. Fund Requests:

1. Ukulele Purchases - €500 48, 14,16, 8 (a,b,c,d) 90 units this year, students pay $10, Christmas Fayre contributes, theme is Tropical; funded for 500
6. Noise-Canceling Earmuffs - €209.97 – REVISITING due to the government shutdown
    a. For the US Section – 36 pairs
        Not exclusively for IEP or 504 students; goal is one pair per classroom, included specials;
        Approved with a caveat to offer to B/C Sections
7. **Fund Requests Paid Out - €1,454.07 / $2,040.96**
    a. Irish Storyteller - €1,200
    b. Emergency Lunch Card Beginning of Year "cushion" - €100
        i. US Section - €50
        ii. British Section - €25
        iii. Canadian Section - €25
        iv. No current German card on file – Card not needed
    c. Tooth Saver Necklaces - $98.79
    d. Battle of the Books - $436.17
    e. Math Olympiads - $200.00
    f. Spelling Bee - $92.00
    g. Pumpkin Drop - $125.00
    h. Sinterklaas Materials - €154.07
    i. School Musical - $1,089.00

C. Committee Updates:

1.Book Sales:
    a. September: €341.12 / $23.75
    b. October: €352.60/$16.00
    c. November: €306.10
    d.Christmas Fayre: €71.00 / $1.00
    d. Next Sale: December 10, 2025
2. Box Tops:
    a. Goal: $500
    b. Current: $95.10
3. Yearbook:
    a. Chair: Kristin Kujat

4. Spirit Wear Sales: (September numbers)
    a. Total Orders: 35
    b. Total Items: 108
    c. Gross Sales: $2,408
    d. Net Profit: $1,949.10
    e. Vendors:
        i. Local: Lyndsey (hats, bags, keychains)
        ii. Shirts: Spangdahlem
        iii. No custom ink fees this year
    f. Spiritwear is all in and delivered. More orders with Shannen

V. Upcoming Events

A. Candy Grams – December

1. Discuss form and flyer for candy grams
2. Could go home next week once the flyer and form are printed

Let's pivot to February

B. Pajamas and Pancakes (Breakfast for Dinner) – December 10, 2025

1. Committee Members: Tara, Kimberly, Michelle, Melinda, Stephanie
2. We have permission to use the Home Ec facilities
3. A Sign Up Genius has been generated

C. December Book Sale – December 10, 2025

D. Faculty Appreciation- Cocoa & Cookies - December 17, 2025

1. Doing it with the PTA
2. Invitation made just awaiting for PTA logo then sharing
3. Facility request completed and approved
4. PTA doing Cocoa. PTO providing cookies

VI. Open Forum

A. It has been requested that an automated message (or similar) be added to our online funding request form - "Thank you for your submission, your request has been received"

B. Musical - what type of support from PTO

1. Food for concessions
2. Dinner or lunch for kids
3. Email but no response.

C. Possibility of hosting a scholastic book order before Christmas.

Not possible must be through teachers

D. Yearbook

1. Start sales in January ?
2. Cover Contest January ?
3. Cut off date?

E. Spiritwear pop up sales

1. Reduce our inventory of the smaller items
    a. Christmas luncheon - 18 Dec
    b. Pancakes - 10 Dec
    c. Choir on 16 Dec

F. 11 February- PTO Carnival Event

Costume party/ dance; pizza; Carnival games;

G. Legacy

Generate ideas and meet with Principals (they meet on a Tuesday)

H. Arnhem trip?

VIII. Adjournment 1635